

Welcome to the A3 tool.
Here is a little history on the A3 tool.

The A3 process is a problem solving tool Toyota developed to foster learning, collaboration, and personal growth in employees. The term "A3" is derived from the particular size of paper used to outline ideas, plans, and goals throughout the A3 process (A3 paper is also known as 11" x 17" or B-sized paper).

How do I start an A3

Step 0: Identify a problem or need.
Step 1: Conduct research to understand the current situation.
Step 2: Conduct root cause analysis.
Step 3: Devise countermeasures to address root causes.
Step 4: Develop a target state.
Step 5: Create an implementation plan.
Step 6: Develop a follow-up plan with predicted outcomes.

Lets go through the A3 journey as we fill out the template for a mortgage process problem as a case study

Team:		Start Date:		Project Name	
Team Leader:		Consultant:		TARGETS (Desired Situation)	
PROBLEM/NEED				CHECK	
BACKGROUND				Target	
CURRENT SITUATION				Results	
ROOT CAUSES				Eval	
				PLAN	
				DO	
				Action	
				Who	
				When	
				ACI	
				Future Action	
				Who	
				When	
				REFLECTIONS	

Go to Problem / Need Pane